

# STAFF PROFILE



## TRAVIS HAGEN



04XX XXX XXX



travis@arabanabuilders.com.au

## QUALIFICATIONS

- \* Certificate IV in Work Health & Safety

## KEY SKILLS

- \* Project and Contracts Administration
- \* Work Health and Safety compliance
- \* Site laser scanning
- \* Risk and hazard identification and mitigation

## CURRENT ROLE

### Contracts Administration/WHS Advisor Arabana Builders Pty Ltd

2022 - current

- \* Manage all administration and compliance requirements of projects and contracts
- \* Documentation and reporting
- \* Work Health and Safety advice, monitoring and compliance checks
- \* Pre-project site scanning to identify issues and nominate controls
- \* Risk and hazard management.

## EXPERIENCE

### Contracts Administration/WHS Advisor JMT Builders Pty Ltd

2015 - current

- \* **Remote Area:** Lajamanu Shop, Pirlangimpi Shop, Buthan Shop and Gunbalanya Shop
- \* **Commercial:** Warehouse & Garage Complex, ALPA Head Office, Opposite Lock Showroom & Warehouse
- \* **Government:** Nakara Primary School Music Rooms, Nightcliff Police Station